**Sanctum**

Lease Terms & Conditions.

The Sanctum 2000 Vault remains the property of Dorset Council throughout the lease period, with the exception of the memorial tablet, which becomes the property and responsibility of the lease holder the Council cannot be held liable for theft or damage to the memorial tablet

The lease agreement allows up to two sets of cremated remains to be placed in the Vault, at the request of the lease holder.

The initial lease agreement is for a twenty-year period, but this may be extended for a further twenty-year period at the expiration of the lease. The Council will attempt to contact the lease holder towards the end of the lease period; therefore, it is very important that any changes of address are notified to the Bereavement Services Office.

Please contact the Bereavement Office if the Lease holder passes away or the Lease holder decides to transfer to another person.

At the end of the lease period, if the lease period is not renewed, any cremated remains should be removed by the Lease Holder. The memorial tablet may also be collected by the family for use elsewhere.

**Every effort will be made to contact the lease holder at their last registered address to ascertain their wishes, but the Council retain the right to scatter the cremated remains and dispose of the memorial tablet should their searches prove fruitless or that there are no other family members to take responsibility.**

The onus of responsibility is on the lease holder to keep the Council informed of any change of address.

We ask that you are respectful of the special nature of the area and don’t leave any form of personal memorials other than plants or fresh cut flowers in the vase incorporated in the base plate of the Vault. The Gardener will remove any unauthorised items and hold them for one month for collection, after which they will be disposed of. If you require a Sanctum 2000 Vault, please complete the following details:

I apply to Dorset Council to enter into a lease agreement for a Sanctum 2000 Vault for a period of 20 years initially. I have completed the inscription guide box and confirm that all details and spellings are correct. I agree to abide by the Lease Term & Conditions outlined above. I agree to pay the full amount for the lease agreement and the memorial tablet and inscription on invoice by the Council, and understand that my order will not proceed until payment has been made

Signed:

Date:

Please print Full Name: (Mr/Mrs/Miss/Ms)

Address:

Post code:

Telephone number: